

# Evergreen School District #114

## Board Policy No. 2321

### Section: Instruction

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#### **School-Sponsored Student Travel**

The Board of Directors of Evergreen Public Schools recognizes the value of students participating in activities that require travel. These activities can enrich the learning experiences of the total school program. The Board also recognizes that such activities can place a financial hardship on families funding the costs of such trips. It is the intent of the Board to allow such activities as long as the costs do not prohibit any students from participating due to financial hardship.

#### **Travel Within 100 miles and Travel to School-Sponsored WIAA Events:**

Student travel for activities and athletics within a 100-mile radius of the school district may be paid for with district funds. In some instances, for varsity athletic events within Clark County, students may be required to provide their own transportation.

Student travel to other school-sponsored activities and competitions including but not limited to Future Business Leaders of America (FBLA), Distributive Education (DECA), Science Olympiad, Knowledge Bowl, and We the People may also be funded by the school district if they occur within the 100-mile radius of the school district or within the state of Washington.

Travel to participate in Washington Interscholastic and Activities Association activities and athletics will be funded by the school district within the state of Washington except non-league athletic events. Travel to all post-season playoffs and/or culminating events and competitions sponsored by WIAA will be paid for by district funds.

#### **Travel Within Washington and Oregon:**

Student travel beyond the 100-mile radius within the states of Washington and Oregon must be funded by the student or group traveling.

#### **Travel Beyond Washington and Oregon:**

The full cost of any travel must be borne by the group traveling. In addition, travel beyond the established limits will require Superintendent approval to participate in the activity, and before any fund raising may occur to support participation.

The group requesting approval must present its proposed travel plans in writing to the Superintendent. The proposal must include destination, plans to ensure academic success of all students, mode of travel, rationale for participation, an explanation on how funds will be raised,

how liability insurance will be acquired, and a statement that demonstrates what measure the group is taking to insure no student is unable to participate due to financial hardship.

This proposal must be presented before the group begins organizing for such an event. This would include fund raising, travel arrangements, registration, etc. However, in all cases it must be presented to the Superintendent at least three months prior to the dates of travel.

An exception to these travel guidelines may be granted when a student or group qualifies for a national competition through state level competitions in curriculum-related activities such as FBLA, DECA, Science Olympiad, We the People, etc. Such decisions will be made on a case-by-case basis.

If permission is denied at the Superintendent level, the group or organization may appeal the decision to the Board of Directors by following the appeals procedure outlined in Procedure #3131P.

Groups seeking permission to travel must make every effort to incorporate weekend and school vacation periods into travel plans to limit the number of school days students will miss.

All overnight travel will also require approval from the Board of Directors.

**Adopted by the Board of Directors September 16, 2009**